

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 7, 2011 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on November 7, 2011 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Angie Homola, Chair, Helen Price Johnson, Member, and Kelly Emerson, Member were present. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's website or directly to [www.islandcounty.net/commissioners/video/](http://www.islandcounty.net/commissioners/video/). If you are only interested in a specific topic, click on the timestamp located on the agenda for that particular issue.*

**AGENDA REVIEW**

Unanimous approval (3-0) for the following revisions:

Item 16, *Proclamation for Staff Appreciation Week*, added to Regular Agenda

Item 5, *North Sound Mental Health Administration Federal Block Grant*, moved from the Consent Agenda to the Regular Agenda

**WELLNESS COMMITTEE - STAFF APPRECIATION LUNCHEON/WEEK**

Katie Hicks, Chair of the Wellness Committee, spoke to the shared effort of the Wellness Committee and County management in honoring the good work of County employees. Both have teamed up to provide a First Annual Employee Appreciation Luncheon on Thursday. On behalf of the Wellness Committee, she supported the proposed Resolution Proclaiming the Week of November 7, 2011 Staff Appreciation Week in Island County.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

BY UNANIMOUS MOTION (3-0) the Board approved the following items presented on the Consent Agenda with the exception of Item 5, *North Sound Mental Health Administration Federal Block Grant*, moved from the Consent Agenda to the Regular Agenda:

Pre-audited bills: \$924,840.45

Vouchers: \$1,186,967.67

Electronic funds transfers: \$2,448.08

Payroll: \$554,727.20

Minutes: None

**Human Resources-Personnel Action Authorizations**

None

**Human Services**

Contract with Readiness to Learn Foundation to fund homeless prevention and costs directly related to implementing use of the Homeless Management Information System (HMIS). Contract No. HS-43-11; Amount: \$25,500 (RM-HS-11-0281)

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*MOVED TO THE REGULAR AGENDA* - *North Sound Mental Health Administration Federal Block Grant to provide mental health crisis services to Island County residents. Contract No: NSMHA-Island County-FBG-11-12; Amount: \$59,500 (RM-HS-11-0307)*

*Public Works - County Roads*

- Schedule Public Hearing – Franchise #59(3)R – Renewal of existing water distribution system franchise for Sea View Water; LLC; located in a portion of County right-of-way known as West Beach Road and Fort Nugent and roads within the Plat of Sea View, Divisions 1-9; Sections 6-8, Township 32N, Range 1E; suggested date and time: November 28, 2011 at 2:15 pm in the Commissioners Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-11-0201) (PW-1120-071)
- Schedule Public Hearing – Franchise 171R – Renewal of existing sewer transport system franchise for Norcliffe Community Association; located in a portion of County right-of-way known as West Beach Road and County road within Plat of Norcliffe; Section 7, Township 32N, Range 1E; suggested date and time: November 28, 2011 at 2:15 pm in the Commissioners Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-11-0243) (PW-1120-080)
- Schedule Public Hearing – Franchise 185R - Renewal of existing sewer transport system franchise for Onamac Maintenance Association; located in a portion of County right-of-way known as West Camano Drive and Camano Hill Road; Sections 10, 11 & 14, Township 31N, Range 2E; suggested date and time: November 28, 2011 at 2:15 pm in the Commissioners Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-11-0149) (PW-1120-052)
- Schedule Public Hearing – Franchise 398 – Transfer and consolidation of existing sewer transport system franchise No. 273; from Robert Lambertson to Richard Young and Grant Gard; located in a portion of County road right-of-way known as Crest View Drive; Section 19, Township 31N, Range 3E; suggested date and time: November 28, 2011 at 2:15 pm in the Commissioners Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-10-0515) (PW-1020-126)
- Schedule Public Hearing – Franchise 401 – Transfer, renewal and consolidation of existing water distribution system franchise No. 205 from James Steele to North Boon Water Company; located in a portion of County road right-of-way known as Boon Road; Sections 8&9, Township 32N, R 1E; suggested date and time: November 28, 2011 at 2:15 pm in the Commissioners Hearing Room, 1 NE Sixth St., Coupeville, WA (RM-PW-11-0212) (PW-1120-075)

*Public Works - Drainage*

Purchase Order No. 9462 - Watkins Trucking & Excavation, Inc.; Replace 12" Corrugated Metal Pipe (CMP); North Camano Drive & Nellie St.; Work Order No. 445; \$20,463.86 (incl WSST) (RM-PW-110297) (PW-1120-103)

Liquor License

Application for Special Occasion Liquor License No. 090789 by the Coupeville Booster Club for a special occasion to be held November 12 from 5:30 PM to 10:00 PM at the Greenbank Farm, 765 Wonn Rd, Greenbank

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**REGULAR AGENDA**

*[Documents on file with the Clerk of the Board]*

*Human Resources*

Adoption of Revision to Section D of Personnel Policies and Procedures Manual, Policy 2.01.030, Vacation Leave

A revision to Section D of the Personnel Policies and Procedures Manual would provide compensation in cash for unused vacation leave. The issue was approved at the November 2 Work Session. Ms. Bacon spoke again to the proposed policy revision saying that for 2011, exceptions to the policy would include cancelling out the requirement that the employee take 80 hours of annual leave in 2011 and also that the request for compensation be received by November 18 of this year for pay out on December 15. The intent of the revision is to provide an additional choice to employees who must chose either to take extensive leave at year's end or risk losing accrued vacation. The option is to cash out leave at a 50% value and will apply only to non-represented employees because the idea has not yet been bargained.

The Board re-affirmed the action taken at the November 2 Work Session.

*Human Resources*

Memorandum of Understanding with WSCCCE Local 1845 establishing medical rates for 2012

Ms. Bacon indicated that the MOU, approved by Local 1845 membership, would bring the 2012 Local 1845 medical rates into alignment with the non-represented rates approved by the County.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Memorandum of Understanding

*Planning & Community Development*

Amendment No. 1 to the Paladin Data Systems Corporation Engagement Agreement to provide additional custom configuration and migration of data for the Planning, Health, and Public Works Departments to the InterLocking Software Permit Tracking System. Amendment increases the budget by \$43,865 (RM-PLAN-0301)

Mr. Higman spoke to the purpose of the Paladin contract and amendment. Planning, Health, and Public Works are all supportive of the contract amendment as it will complete the intended task so that all departments can work with a singular system with the ultimate goal of providing information through the internet to those working on the outside of County government.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve Amendment 1 to the Paladin Data Systems Corporation Engagement Agreement

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Human Services

MOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA

North Sound Mental Health Administration Federal Block Grant to provide mental health crisis services to Island County residents. Contract No: NSMHA-Island County-FBG-11-12; Amount: \$59,500 (RM-HS-11-0307)

Ms. Henderson, at the request of Commissioner Homola, spoke to the grant and the cooperative between Island County and the North Sound Mental Health Administration.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the North Sound Mental Health Administration Federal Block Grant

Commissioners

Resolution C-110-11 Proclaiming Week of November 7, 2011 Staff Appreciation Week in Island County

Commissioners spoke to their admiration for staff and thanked the Wellness Committee for availing this opportunity for a shared meal of thanks.

**MOTION/VOTE:**

Unanimous motion (3-0) to adopt Resolution C-110-11 Proclaiming Week of November 7, 2011 Staff Appreciation Week in Island County

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

Assessor

A series of public hearings took place, all pertaining to Open Space Taxation Agreements presented by the Assessor, Ms. Engle. Prior to opening the public hearings Ms. Engle spoke to the purpose of such agreements. Based on procedures implemented and followed by the Assessor's office, Ms. Engle believes that each property should be recommended for approval of open timber classification.

Open Space Taxation Agreement: Applicant Mary Jo Boylon is requesting to have 7.55 acres continued in the Open Timber classification, Parcel R03225-479-4250, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicant Mary Jo Boylon

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Open Space Taxation Agreement: Applicants Dale and Paulette Dell'Ario are requesting to have 8.00 acres put in the Open Timber classification, Parcel R32936-345-4610, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicants Dale and Paulette Dell'Ario

Open Space Taxation Agreement: Applicant Mary L. Fiddler is requesting to have 10.11 acres continued in the Open Timber classification, Parcel R13111-450-0410, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicant Mary L. Fiddler

Open Space Taxation Agreement: Applicant Frei Timber Company is requesting to have 10.00 acres put in the Open Timber classification, Parcel R33030-460-2650, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicant Frei Timber Company

Open Space Taxation Agreement: Applicant Hall Family Partnership is requesting to have 10.00 acres put in the Open Timber classification, Parcel R23225-464-4450, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicant Hall Family Partnership

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Open Space Taxation Agreement: Applicant Hookbill LLC is requesting to have 2.88 acres put in the Open Timber classification, Parcel R32914-124-2050, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicant Hookbill LLC

Open Space Taxation Agreement: Applicants Michael and Carri Larson are requesting to have 11.00 acres put in the Open Timber classification, Parcel R23106-238-1110, Staff Recommendation Approval

Ms. Engle spoke to the request by applicant.

Public comment was opened and there being none, public comment was closed.

**MOTION/VOTE:**

Unanimous motion (3-0) to approve the Open Space Taxation Agreement for Applicants Michael and Carri Larson

**COMMISSIONERS COMMENTS & ANNOUNCEMENTS**

**Commissioner Emerson**

- Update from the NACo Coastal Counties Conference
- Will attend a breakfast meeting tomorrow morning in Bellevue
- Will attend on Thursday a gala event to celebrate 20 years of the Freedom Foundation

**Commissioner Price Johnson**

- Report from the Ferry Reservation Partnership Group meeting in Port Townsend, hosted by WA State Ferries
- Report from the "Building a Sustainable Economy" event, hosted by the Sustainable Whidbey Coalition
- Attended the Ebay's Forever Conference
- Will attend this week the Washington Counties Insurance Pool meeting in Pasco
- Report from the October 29 DEA funded Take Back Meds program. In Island County, 156 pounds of pharmaceuticals were collected: 46 pounds in Freeland; 16 pounds in Coupeville; 94 pounds in Oak Harbor

**Commissioner Homola**

- Announced the Council of Governments meeting this Wednesday with State Legislators
- All Board members will attend next week the WA Association of Counties Annual Conference. Commissioner Homola suggested that Board members provide their topics of discussion at next Monday's meeting in order to capitalize on the opportunity for Island County (individual Comcast interviews). Initially she will focus on Veterans'

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Programs and Human Resources in Island County; Commissioner Price Johnson will speak to the Sustainable Economy of Culinary Agriculture across the County; and Commissioner Emerson has not yet decided.

- Attended the Ladies Auxiliary Veterans of Foreign Wars (VFW) Auction. People need to be mindful of the issues surrounding our returning veterans.
- Will attend this afternoon an ICOM meeting at which the audit process and reduction in how to collect monies for services will be discussed.

There being no further business to come before the Board the meeting adjourned at 11:00 a.m. The Board will meet next in Regular Session on November 14, 2011 beginning at 10:00 a.m.

**BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON**

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Angie Homola, Chair

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Helen Price Johnson, Member

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Kelly Emerson, Member

ATTEST:

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Elaine Marlow, Clerk of the Board